

**CARPENTER'S HELPER
BASIC SKILLS TRAINING
90 DAY CURRICULUM OUTLINE**

DAY	LESSON PLAN	HANDS-ON KITS	INSTRUCTOR NOTES	COMPETENCIES
1-2	School is Your Job! Page 1	See kit, Pretest	Explain the grading system and course expectations. Give the Pretest.	Demonstrates work ethics/employability skills
3-5	Exploring Careers in the Carpentry Industry Page 4	See Kit, "Architecture & Construction" cluster DVD	View "Carpenters" section of DVD	Demonstrates work ethics/employability skills
6-9	Safety on the Job Page 7		This covers safety lessons specific to woodworking/ carpentry and safety issues affecting the workplace in general.	Follows universal safety precautions. Displays a safe attitude when working Performs work in a safe manner without being told. Identifies potential dangers and understands their consequences in independent work situations
10-12	What Are Fasteners? Page 21	See Kit for samples of fasteners	This introduces students to information on screws, nails, and bolts; usage, materials, styles, and types.	Students can identify the types and sizes of fasteners/hardware - Staples, nails, and screws
13-14	Hinges Page 26	See Kit for sample hinges	When using a fastener you have to understand the material and construction of the materials that are being fastened together.	Student can identify the types and sizes of fasteners/hardware - Hinges

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82	Adjusting to Change in the Workplace Page 158	Supplemental Follow-Up- Complete CD entitled "Following Directions."	Students gain an awareness of the need to adapt to change on the job.	Accepts and performs additional tasks willingly.
83	Employment Terms Page 161	Supplemental Follow-Up - Complete CD entitled "Workplace Literacy."	Students will learn vocabulary used in work.	Demonstrates work ethics/employability skills
84-85	Applying For A Job Page 164	Supplemental Follow-up - Complete CD entitled "Completing a Job Application".	Worksheets for applications are included however you may want to get official job applications from a local business.	Demonstrates work ethics/employability skills
86-87	A Winning Resume Page 168	Supplemental Follow-Up - Complete CD entitled "Developing a Resume".	Additional resume samples may be used. This activity focuses on writing a resume with little to no job experience.	Demonstrates work ethics/employability skills
88-89	Successful Interviewing Page 172	Supplemental Follow-Up - Complete CD entitled "Interviewing for a Job" & "Your Appearance in the Interview."	Model interviewing techniques and have students practice until they feel comfortable with the interview process.	Demonstrates work ethics/employability skills
90	FINAL EXAM			