

**LET'S DISCOVER  
TRAVEL, TOURISM,  
AND HOSPITALITY**

Room Reservation Form  
Activity 3

Item #PD 15002

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**ROOM  
RESERVATION FORM**

**ROOM RESERVATION FORM**

DATE OF ARRIVAL: \_\_\_\_\_ DATE OF DEPARTURE: \_\_\_\_\_

NAME: \_\_\_\_\_  
(Last) (Middle) (First)

ADDRESS: \_\_\_\_\_  
(Street)

\_\_\_\_\_  
(City) (State) (Zip)

TELEPHONE NUMBER: (\_\_\_\_) \_\_\_\_\_

METHOD OF PAYMENT: Check \_\_\_\_\_ Cash \_\_\_\_\_ Credit Card \_\_\_\_\_

NUMBER OF ROOMS: \_\_\_\_\_ NUMBER OF PEOPLE: \_\_\_\_\_

TYPE OF ROOM: \_\_\_\_\_ Smoking \_\_\_\_\_ Non-smoking  
\_\_\_\_\_ Double \_\_\_\_\_ Single \_\_\_\_\_ Suite

TYPE OF BED: \_\_\_\_\_ Standard \_\_\_\_\_ Queen \_\_\_\_\_ King

OTHER NEEDS: \_\_\_\_\_ Roll-away \_\_\_\_\_ Handicap Needs  
\_\_\_\_\_ Other

Taken by: \_\_\_\_\_

Date: \_\_\_\_\_ Confirmation Number: \_\_\_\_\_