

Kentucky Courses of Study Leading to Alternate High School Diploma

Correlation with Education Associates' Project Discovery and Achieve Life Skills Programs

This document will provide a correlation of Education Associates' Project Discovery and Achieve Life Skills programs to specific courses of study leading to an Alternate High School Diploma. In addition, a correlation with the Kentucky Employability and Foundational Academic Standards will be included for courses (where provided by the KY Dept. of Education).

All programs presented are differentiated to meet individual student needs. Titles contain differentiated instructional components for students with a broad range of ability levels.

600184 Developing Career Options

Grade Level: 9 - 14

Description: This course focuses on orientation to careers. Course content includes orientation to 16 career clusters, employability skills, self-management and work ethics. Opportunities are provided for the development of problem solving, decision making and reasoning through school and work-based learning experiences.

Through our corresponding **Project Discovery hands-on career exploration kits and Achieve Life Skills titles**, students will explore career tasks using real tools of the trade and gain valuable life skills. They will learn about their career passions and interests, be better prepared to make informed career decisions, and gain entry-level job and life skills. Students will explore the following career and life skills focus areas (additional kits are available):

- **Greenhouse Work:**
Agriculture, Food & Natural Resources Career Cluster
- **Carpentry:**
Architecture & Construction Career Cluster
- **Grocery Clerking:**
Business Management & Administration Career Cluster
- **Retailing:**
Marketing, Sales & Service Career Cluster
- **Table Service:**
Hospitality & Tourism Career Cluster
- **Caregiver:**
Health Science Career Cluster
- **Positive Attitudes in Getting a Job:**
Employability Life Skills
- **Managing Your Money:**
Life Skills

**Authentic work-based
learning in the classroom!**



This curriculum package correlates to the following Kentucky Employability and Foundational Academic Standards:

STD #	Area: Sub-Area	Description
EA001	Personal Qualities & People Skills: Positive Work Ethic	Uses direction provided for completing a job/task
ED001	Personal Qualities & People Skills: Self-Representation	Demonstrates the use of good manners
ED002	Personal Qualities & People Skills: Self-Representation	Dresses appropriately
ED003	Personal Qualities & People Skills: Self-Representation	Greets people in a polite and courteous way
EF001	Foundational Academic Skills: Reading & Writing	Uses charts, guides, and written directions to complete tasks and work assignments (utilizing, when necessary, assistive technology)
EG001	Foundational Academic Skills: Mathematics	Uses basic math skills needed to complete assignments at school and work
EG002	Foundational Academic Skills: Mathematics	Makes a simple budget and keeps track of money and expenses
EH001	Foundational Academic Skills: Technical Literacy	Uses various technology tools in completing tasks
EI002	Workplace Knowledge Skills: Critical Thinking & Problem Solving	Participates in solving problems
EK001	Workplace Knowledge Skills: Job Acquisition & Advancement	Identifies job that use personal talents and interests

Contact us for information about our on-site [Professional Development Training](#).

600180 (and 600175) Daily Living Skills

Grade Level: 0 - 14

Description: This course provides students with practical and functional skill development in the areas of daily living which will improve the quality of life for them and their families.

Our corresponding **Achieve Life Skills** package includes nine titles to instruct on key daily living skills. Each title contains two differentiated instructional levels with ten hours per level:

- 1. Planning Healthy Meals**
- 2. Basic Hygiene**
- 3. Getting Around**
- 4. Consumer Shopping**
- 5. Time Management**
- 6. General Housekeeping Tips**
- 7. Managing Your Money**
- 8. Active Recreation**
- 9. Passive Recreation**

Curriculum Contents:	Curriculum Highlights:
• Instructor's Notes	• Differentiated, Competency-Based Instruction
• Student Competencies	• Digital Files for Technology Compatibility
• Interactive PowerPoint Pre-Post Tests	• Easy to Use and Administer
• Tutorial PowerPoints	• Complete Units with over 10 Hours Per Level
• Functional Academic Worksheets	• Assistive Technology - Audio Reads Thru Lower Level PowerPoints
• Word Search and Matching Worksheets	
• Scope & Sequence	
• Rubrics	
• Certificates of Completion	
• Assessment Checklist	

See our **Job Prep & Employability Skills** series for additional titles.

600181 Basic Money Skills

Grade Level: 10-12

Description: This course provides students with math concepts needed in developing sound money management skills.

Our corresponding **Achieve Life Skills** package includes three titles to introduce money concepts. Each title contains two differentiated instructional levels with ten hours per level:

- 1. Managing Your Money**
- 2. Using Money**
- 3. Sales Tax, Discounts & Tips**

600182 Money Skills for Independent Living

Grade Level: 12-14

Description: This course provides students with math concepts needed in developing sound money management skills.

Our corresponding **Achieve Life Skills** package includes five multimedia titles. Each title contains two differentiated instructional levels with ten hours per level:

- 1. Banking: Credit and Loans**
- 2. Banking: Checking and Savings**
- 3. Consumer Shopping**
- 4. Living on Your Own**
- 5. Managing Your Money**

See our **Independent Living Skills** series for additional titles.

600189 Experience in Workplace Principles

Grade Level: 9-14

Description: This course examines the skills needed to adapt to changing demands and expectations. It includes problem solving, teamwork, time management, self-management skills, job seeking and job-retention skills.

Our corresponding **Achieve Life Skills** package includes nine multimedia titles. Each title contains two differentiated instructional levels with ten hours per level:

- 1. Problem Solving**
- 2. Conflict Resolution**
- 3. Teamwork**
- 4. Diversity Awareness**
- 5. Time Management**
- 6. Maintaining Regular Attendance**
- 7. Following Directions**
- 8. Expectations on the Job**
- 9. Interviewing for a Job**

This curriculum package correlates to the following Kentucky Employability and Foundational Academic Standards:

STD #	Area: Sub-Area	Description
EA002	Personal Qualities & People Skills: Positive Work Ethic	Keeps up with personal belongings and tools at school and work
EA003	Personal Qualities & People Skills: Self-Representation	Arrives on time and maintains punctuality at school and work
EA004	Personal Qualities & People Skills: Self-Representation	Maintains good attendance at school and work
EB001	Personal Qualities & People Skills: Integrity	Follows rules at the worksite
EC003	Personal Qualities & People Skills: Team Work	Respects the opinions of other people in the workplace
ED001	Personal Qualities & People Skills: Self-Representation	Demonstrates the use of good manners
EE001	Foundational Academic Skills: Speaking & Listening	Asks questions and seeks guidance at worksite

STD #	Area: Sub-Area	Description
EK003	Workplace Knowledge Skills: Job Acquisition & Advancement	Listens to questions and answers questions with more than one word during an interview
EL001	Workplace Knowledge Skills: Time, Task & Resource Management	Uses time wisely at the worksite
EL004	Workplace Knowledge Skills: Time, Task & Resource Management	Leaves and returns from breaks on time

Additional titles are available in our **Job Prep & Employability Skills Series**. These include:

- Planning Career Goals
- Developing a Resume
- Positive Attitudes in Getting a Job
- Your Appearance on the Job
- Workplace Literacy
- Looking for a Job
- Completing a Job Application
- Your Appearance in the Interview
- Positive Attitudes in Keeping a Job
- On-the-Job Phone Skills

600190 Developing Leadership Skills

Grade Level: 9-14

Description: This course assists student with developing skills needed to be successful leaders and responsible members of society. Students will develop personal attributes and social skills. The emphasis is on interpersonal skills, team building, communication, personal development and leadership.

Our corresponding **Achieve Life Skills** package includes 12 multimedia titles. Each title contains two differentiated instructional levels with ten hours per level:

- 1. Verbal and Non-Verbal Communication**
- 2. Written Communication**
- 3. Self-Esteem**
- 4. Friendship Basics**
- 5. Service Learning**
- 6. Social Skills**
- 7. Showing Respect**

- 8. Self-Determination
- 9. Teamwork
- 10. Positive Attitudes in Getting a Job
- 11. Expectations on the Job
- 12. Positive Attitudes in Keeping a Job

This curriculum package correlates to the following Kentucky Employability and Foundational Academic Standards:

STD #	Area: Sub-Area	Description
EA005	Personal Qualities & People Skills: Positive Work Ethic	Assumes responsibility for behavior and actions at the worksite
EA006	Personal Qualities & People Skills: Positive Work Ethic	Exhibits a good outlook toward work assignments
EC001	Personal Qualities & People Skills: Team Work	Shares ideas and suggestions when making decisions as a group
EC002	Personal Qualities & People Skills: Team Work	Works cooperatively with others
EE003	Foundational Academic Skills: Speaking & Listening	Uses a variety of communication skills (e.g. talking, listening, reading facial and body language)
STD #	Area: Sub-Area	Description
EE004	Foundational Academic Skills: Speaking & Listening	Knows how to listen and when to ask questions
EJ001	Workplace Knowledge Skills: Health & Safety	Knows, follows and practices safety rules at the worksite
EL003	Workplace Knowledge Skills: Time, Task & Resource Management	Meets timelines for completing assigned tasks

See our **Self-Confidence & Social Skills** series for additional titles.
