

Project Discovery Work Performance Benchmarks

Functional Vocational Performance Evaluation

Directions:

1. Save document with new file name ("Save as" and then rename document with client's name and date).
2. Complete top of form with client's name, trial number (use a new form for each trial), and overall performance rating. If you would like to record the Pre- and Post-test scores from the module, you can record them as well.
3. For each activity task, check under the "Yes" column if student completes the task. Next to the check, you may also assign a number rating (1, 2, 3, or 4) to evaluate performance level for individual tasks. If you prefer to only rate *by activity*, and not by individual task, use the overall performance rating within the activity heading bar.
4. Check under the "No" column if student does not perform the task (or leave blank).
5. Use the "Notes" area to record student interests, accommodations, level of assistance or other pertinent notes when applicable.
6. Remember to save document each time changes are made.

CAREER DEVELOPMENT BEGINNING: Child Care

Client's Name: Enter Text Here

Trial number: 1

Overall Performance Rating: (completed after post-test) 0

Pre-Test Date: Enter Text Here Pre-Test Score: Enter Text Here

Post-Test Date: Enter Text Here Post-Test Score: Enter Text Here

Performance Rating Scale: 1=Extremely Limited; 2=Partially Limited; 3=Competent; 4=Highly Proficient

Activity 1 - Lifting and Carrying the Baby

Overall Performance Rating:

- (a) Lifts baby by supporting the head and neck with one hand and bottom with the other.
- (b) Carries baby by supporting back and bottom in a face forward position.
- (c) Lays baby down and positions to sleep on back.
- (d) Cleans area and puts baby and materials away.

Notes: Enter Text Here

Aptitude levels required to perform this activity:

General Learning Ability: Average

Motor Coordination: Average

Manual Dexterity: Average

Finger Dexterity: Average

	Yes	No
a.	<input type="checkbox"/> 0	<input type="checkbox"/>
b.	<input type="checkbox"/> 0	<input type="checkbox"/>
c.	<input type="checkbox"/> 0	<input type="checkbox"/>
d.	<input type="checkbox"/> 0	<input type="checkbox"/>

Activity 2 - Feeding the Baby

Overall Performance Rating:

- (a) Measures four ounces water for bottle and warms baby bottle to correct temperature.
- (b) Tests to see if temperature is correct before feeding.
- (c) Cradles and bottle-feeds baby in up-right position with head higher than feet.
- (d) Burps the baby by holding at shoulder and rubbing/patting back or puts baby on lap face down and pats babies back until she burps.
- (e) Holds the bottle during feeding so that formula fills neck of the bottle and covers the nipple.

	Yes	No
a.	<input type="checkbox"/> 0	<input type="checkbox"/>
b.	<input type="checkbox"/> 0	<input type="checkbox"/>
c.	<input type="checkbox"/> 0	<input type="checkbox"/>
d.	<input type="checkbox"/> 0	<input type="checkbox"/>
e.	<input type="checkbox"/> 0	<input type="checkbox"/>

Project Discovery Work Performance Benchmarks

Functional Vocational Performance Evaluation

(f) Cleans area and puts baby and materials away.

f.	<input type="checkbox"/>	0	<input type="checkbox"/>
----	--------------------------	---	--------------------------

Notes: Enter Text Here

Aptitude levels required to perform this activity:

General Learning Ability: Average

Motor Coordination: Average

Manual Dexterity: Average

Finger Dexterity: Average

Activity 3 - Diapering the Baby

Overall Performance Rating:

(a) Removes diaper and cleans baby front to back with a diaper wipe.

(b) Puts disposable diaper on baby and secures tape tabs.

(c) Folds cloth diaper suitable for boy or girl.

(d) Puts cloth diaper on baby and secures with safety pins

(e) Puts plastic panties on baby over cloth diaper.

(f) Disposes of soiled diapers in sanitary fashion.

(g) Cleans area and puts baby and materials away.

	Yes	No
a.	<input type="checkbox"/>	<input type="checkbox"/>
b.	<input type="checkbox"/>	<input type="checkbox"/>
c.	<input type="checkbox"/>	<input type="checkbox"/>
d.	<input type="checkbox"/>	<input type="checkbox"/>
e.	<input type="checkbox"/>	<input type="checkbox"/>
f.	<input type="checkbox"/>	<input type="checkbox"/>
g.	<input type="checkbox"/>	<input type="checkbox"/>

Notes: Enter Text Here

Aptitude levels required to perform this activity:

General Learning Ability: Average

Motor Coordination: Average

Manual Dexterity: Average

Finger Dexterity: Average

Activity 4 - Dressing the Baby

Overall Performance Rating:

(a) Positions baby on back and dresses baby on flat surface.

(b) Puts diaper on baby.

(c) Puts gown on baby by pulling gown over baby's head and inserting arms. Then pulls gown down.

(d) Undresses baby by removing arms from sleeves and pulling gown over baby's head. Dresses baby in onesie and booties.

(e) Dresses and undresses baby on lap while supporting back and head.

(f) Cleans area and puts baby and materials away.

	Yes	No
a.	<input type="checkbox"/>	<input type="checkbox"/>
b.	<input type="checkbox"/>	<input type="checkbox"/>
c.	<input type="checkbox"/>	<input type="checkbox"/>
d.	<input type="checkbox"/>	<input type="checkbox"/>
e.	<input type="checkbox"/>	<input type="checkbox"/>
f.	<input type="checkbox"/>	<input type="checkbox"/>

Notes: Enter Text Here

Aptitude levels required to perform this activity:

General Learning Ability: Average

Project Discovery Work Performance Benchmarks

Functional Vocational Performance Evaluation

Motor Coordination: Average
 Manual Dexterity: Average
 Finger Dexterity: Average

Activity 5 - Sponge Bathing the Baby **Overall Performance Rating:**

- (a) Fills small basin with warm water.
- (b) Undresses baby and wraps in towel exposing only parts being bathed at a time.
- (c) Uses damp cotton ball to clean eyes from inside corner to outside corner and outside of ears.
- (d) Washes face with washcloth but no soap.
- (e) Washes front side of baby to include neck, arms, trunk, and legs using one washcloth to wash and another one to rinse.
- (f) Turns baby on side and supports with hand while sponge bathing back side of body.
- (g) Supports head and neck over basin while shampooing and rinsing hair.
- (h) Removes diaper and washes diaper area.
- (i) Wraps baby in towel and pats dry; diapers and dresses baby.
- (j) Cleans area and puts baby and materials away.

	Yes	No
a.	<input type="checkbox"/> 0	<input type="checkbox"/>
b.	<input type="checkbox"/> 0	<input type="checkbox"/>
c.	<input type="checkbox"/> 0	<input type="checkbox"/>
d.	<input type="checkbox"/> 0	<input type="checkbox"/>
e.	<input type="checkbox"/> 0	<input type="checkbox"/>
f.	<input type="checkbox"/> 0	<input type="checkbox"/>
g.	<input type="checkbox"/> 0	<input type="checkbox"/>
h.	<input type="checkbox"/> 0	<input type="checkbox"/>
i.	<input type="checkbox"/> 0	<input type="checkbox"/>
j.	<input type="checkbox"/> 0	<input type="checkbox"/>

Notes: Enter Text Here

Aptitude levels required to perform this activity:
 General Learning Ability: Average
 Motor Coordination: Average
 Manual Dexterity: Average
 Finger Dexterity: Average

Activity 6 - Tub Bathing the Baby **Overall Performance Rating:**

- (a) Prepares the tub by lining with a cloth diaper and pouring in two inches of warm water.
- (b) Undresses baby and slips baby gradually into bath and supports neck and head with hand.
- (c) Uses damp cotton ball to clean eyes from inside corner to outside corner and outside of ears.
- (d) Washes face with washcloth but no soap.
- (e) Shampoos and rinses baby's hair
- (f) Washes front side of baby to include neck, arms, chest, and legs.
- (g) Turns baby over and supports with hand while bathing back side of body.
- (h) Rinses baby thoroughly with fresh washcloth.
- (i) Wraps baby in towel and pats dry; diapers and dresses baby.

	Yes	No
a.	<input type="checkbox"/> 0	<input type="checkbox"/>
b.	<input type="checkbox"/> 0	<input type="checkbox"/>
c.	<input type="checkbox"/> 0	<input type="checkbox"/>
d.	<input type="checkbox"/> 0	<input type="checkbox"/>
e.	<input type="checkbox"/> 0	<input type="checkbox"/>
f.	<input type="checkbox"/> 0	<input type="checkbox"/>
g.	<input type="checkbox"/> 0	<input type="checkbox"/>
h.	<input type="checkbox"/> 0	<input type="checkbox"/>
i.	<input type="checkbox"/> 0	<input type="checkbox"/>

Project Discovery Work Performance Benchmarks

Functional Vocational Performance Evaluation

(j) Cleans area and puts baby and materials away.

j.	<input type="checkbox"/>	0	<input type="checkbox"/>
----	--------------------------	---	--------------------------

Notes: Enter Text Here

Aptitude levels required to perform this activity:

General Learning Ability: Average

Motor Coordination: Average

Manual Dexterity: Average

Finger Dexterity: Average

Activity 7 - Swaddling the Baby

Overall Performance Rating:

(a) Folds blanket with one corner down and places baby in a diagonal position with the head over the fold in the blanket.

(b) Takes corner near baby's left arm and pulls over arm and across body.

(c) Lifts bottom corner and brings up over baby's body, tucking into first swathe.

(d) Lifts last corner, brings over baby's right arm and tucks under back on left side

(e) Removes swaddling and practices wrapping baby loosely without tucking the arms and feet in.

(f) Cleans area and puts baby and materials away.

	Yes	No
a.	<input type="checkbox"/> 0	<input type="checkbox"/>
b.	<input type="checkbox"/> 0	<input type="checkbox"/>
c.	<input type="checkbox"/> 0	<input type="checkbox"/>
d.	<input type="checkbox"/> 0	<input type="checkbox"/>
e.	<input type="checkbox"/> 0	<input type="checkbox"/>
f.	<input type="checkbox"/> 0	<input type="checkbox"/>

Notes: Enter Text Here

Aptitude levels required to perform this activity:

General Learning Ability: Average

Motor Coordination: Average

Manual Dexterity: Average

Finger Dexterity: Average

OVERALL UNIT NOTES: Enter Text Here

Work Pace: Enter Text Here

Quality of Work: Enter Text Here

Overall Level of Student Interest: Enter Text Here