SCOPE AND SEQUENCE CHART

LESSON PLAN	TIME FRAMES	3ᴿᴰ-4ᵀᴴ GRADE READING LEVEL ACTIVITIES	6ᵀᴴ-8ᵀᴴ GRADE READING LEVEL ACTIVITIES
Introduction & Pre-Test Assessment	Day 1	• Distribute the **Student Competency Requirements** (Section 2) • Use the PowerPoint to administer the **Interactive "First Look at Interviewing" Pre-Post Test** (on thumb drive) • Score the Pre-Test (answers on Score Report Form in Section 2)	• Distribute the **Student Competency Requirements** (Section 3) • Use the PowerPoint to administer the **Interactive "Interviewing for a Job" Pre-Post Test** (on thumb drive) • Score the Pre-Test (answers on Score Report Form in Section 3)
Instruction	Days 2-4	• Use the **PowerPoint "First Look at Interviewing"** (on thumb drive)	• Use the **PowerPoint "Interviewing for a Job"** (on thumb drive)
Instruction	Days 5-7	Complete **Activity Worksheets: "Matching," "Math Think It Over," "Interviewing Word Search," "Interview Preparation Worksheet," and "Practice Follow-up Letters"** (Section 2)	• Complete **Activity Worksheets: "Interview Preparation"**, and **"Practice Follow-up Letters"** (Section 3)
Post-Test Assessment	Day 8	• Use the PowerPoint to administer the **Interactive "First Look at Interviewing" Pre-Post Test** (on thumb drive) • Score the Post-Test (answers on Score Report Form in Section 2)	• Use the PowerPoint to administer the **Interactive "Interviewing for a Job" Pre-Post Test** (on thumb drive) • Score the Post-Test (answers on Score Report Form in Section 3)
Wrap-Up	Days 9-10	• Review Test Answers • Role Play	• Administer Assessment Checklist (optional) • Review Test Answers • Role Play